

International Office
Stand: Juli 2021

University of Freiburg Global Exchange Program

Leistungsübersicht

Transcript of Records

<u>Name (student name):</u>	<u>Geburtsdatum (date of birth):</u>
<u>Matrikelnummer (student registration number):</u>	<u>Fach (field of study):</u>

Veranstaltungstyp <i>Course Type</i>	Titel der Veranstaltung <i>Course Title</i>	Note <i>Grade</i>	ECTS	Sonstiges <i>Notes</i>

Bescheinigung der Richtigkeit durch das International Office (*True copy and true translation certified by the International Office*)

Datum (*Date*): _____

Unterschrift & Stempel (*Signature & Stamp*): _____

Anmerkungen (Notes)

Fachbegriffe (Technical Terms)

- **Bachelor of Arts (B.A.) / Bachelor of Science (B.Sc.)**
German Bachelor students achieve their Bachelor degree after 3 years of Bachelor studies
- **Master of Arts (M.A.) / Master of Science (M.Sc.)**
German Master students achieve their Master degree after 2 years of Master studies
- **Staatsexamen / State Board Examination**
Academic qualifications for teaching in secondary education or for professions (Law, Medicine, Pharmacy, Theology) may be administered in stages (first, second, third state exam)
- **Diplom / Diploma degree**
Academic examination in one major especially in the natural sciences
- **Doktor / Doctorate**
Awarded on basis of a dissertation (Doktorarbeit) and an oral examination (Rigorosum)
- **Semester- und Vorlesungszeiten / Semester Dates and Teaching Periods**
The academic year in Freiburg is divided in Winter (01.10.-31.03.) and Summer semester (01.04.-30.09).

Fakultäten der Universität Freiburg (Faculties/schools at the University of Freiburg)

1. Faculty of Theology
2. Faculty of Law
3. Faculty of Economics and Behavioral Sciences
4. Faculty of Medicine
5. Faculty of Philology
6. Faculty of Humanities
7. Faculty of Mathematics and Physics
8. Faculty of Chemistry and Pharmacy
9. Faculty of Biology
10. Faculty of Environment and Natural Resources
11. Faculty of Engineering

Art der Veranstaltungen (Type of classes)

The following are the standard types of classes taught at German universities:

- Vorlesung = Lecture (LEC)
- Seminar = Seminar (SEM)
- Übung = Exercise (EXC) or Practical Course (PC)
- Exkursion = Field Trip (FT)
- Sprachkurs = Language Course (LC)

Benotung (Grading)

Classes are either graded, see the grading system below, or not graded. Some programs do not give any grades and only use a pass/fail system.

Class passed but not graded = PASS

Class still to be graded = PENDING

German grading system

1	sehr gut	excellent
2	gut	good
3	befriedigend	satisfactory
4	ausreichend	fair
5	mangelhaft	insufficient
6	ungenügend	clear fail

1/1-1-2	1,0/1,3/1,5	A
2+	1,7	A-
2	2,0	B+
2-/2-3	2,3/2,5	B
3+	2,7	B-
3	3,0	C+
3-/3-4	3,3/3,5	C
4+	3,7	C-
4	4,0	D
4-/4-5	4,3/4,5	F
5+	4,7	F
5	5,0	F
6	6,0	F

The following chart applies to the German grading system for legal studies:		
16-18	sehr gut	very good
13-15	gut	good
10-12	vollbefriedigend	fully satisfactory
7-9	befriedigend	satisfactory
4-6	ausreichend	fair
1-3	mangelhaft	insufficient
0	ungenügend	clear fail
Please note that the grades 13 to 18 are very rarely used.		